General Information

This webinar explains the goals and potential benefits of effective clinical documentation as well as the ethical and legal requirements for doing so. Documentation is addressed from a clinical and risk management perspective. Specific recommendations are made for how to document the clinical services provided in a competent and effective manner. Additionally, common pitfalls to avoid are addressed. How to store and maintain records is addressed for both paper and electronic records. Precautions to take to protect and preserve records are described in detail along with how and when to dispose of them. Guidance is provided for following HIPAA and other laws and regulations relevant to documentation and record keeping.

Participants in this webinar will receive practical guidance that can be integrated into daily practice to document more effectively, to better achieve the goals of thoughtfully created treatment records, and to meet and exceed professional standards and practice guidelines relevant to documentation and record keeping.

Learning Objectives

At the end of this seminar, participants will be able to:

1) Explain the goals of documentation
2) Describe the elements of effective documentation
3) Explain how effective documentation is a risk management strategy
4) List steps to take to protect electronic health records
5) Name three things to avoid in your documentation

Seminar Schedule

Typically begins at 12:00 PM and ends at 3:15 PM Eastern time. There is one 15 minute break. However, check the webinar schedule.

Outline

Goals of documentation
Essentials element of documentation
Advantages of effective documentation
Risks of poor documentation
Case law
Examples
Content of documentation
HIPAA
Informed consent
Risk management strategies
Electronic records

Our seminars are available in two formats:

1) A live, interactive webinar - If the webinar time is not convenient for you, you can purchase the Home Study version.
2) An online home study version - If the webinar time is not convenient for you, you can purchase the Home Study version. It is a recorded version of the webinar.

General Information

The TZKseminars educational planning committee members and this seminar’s presenter have no relationship with a commercial interest pertinent to the content of this seminar.

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This seminar has been reviewed and approved by Keith Hannan, Ph.D., Phil Rich, LCSW, and Loren Yearick, MSN, RN. This approval expires on March 1, 2022.

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